

PLEASE COMPLETE THIS FORM AND RETURN SIGNED WITH YOUR REGISTRATION FEE OF £50.

### WINTER '19

TERM DATES 2<sup>ND</sup> SEPT – 14<sup>TH</sup> DECEMBER  
HALF TERM 21<sup>ST</sup> OCT - 27<sup>TH</sup> OCT  
14 WEEKS OF TEACHING

### SPRING '20

TERM DATES 6<sup>TH</sup> JAN – 4<sup>TH</sup> APR  
HALF TERM 17<sup>TH</sup> FEB - 23<sup>RD</sup> FEB  
12 WEEKS OF TEACHING

### SUMMER '20

TERM DATES 27<sup>TH</sup> APRIL – 18<sup>TH</sup> JULY  
HALF TERM 25<sup>TH</sup> MAY – 31<sup>ST</sup> MAY  
11 WEEKS OF TEACHING

### CONTACT DETAILS

Family Name & Parent's Name			
Telephone Number(s)			
Address*		*Post Code	
Email Address*			
Nearest Tube Station			

### LESSON DETAILS

Pupil(s) Name(s)			
Pupil(s) Date(s) of Birth			
Instrument(s)			
Preferred Days		Preferred Time	

#### LESSON LENGTH & COST: Beginners to Grade 4

£26 - 30 min <input type="radio"/>	£37 - 45 min <input type="radio"/>	£47 - 60 min <input type="radio"/>	£38 (2:1) - 30 min <input type="radio"/>
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#### LESSON LENGTH & COST: Grade 5 +

£39 - 45 min <input type="radio"/>	£49 - 60 min <input type="radio"/>	£56 - 75 min <input type="radio"/>	£65 - 90 min <input type="radio"/>
£73 - 105 min <input type="radio"/>	£81 - 120 min <input type="radio"/>		

Musical Experience / Standard (if any). Please give as much detail as you can.


Personality (Please detail below any information on the pupil that may prove helpful to the tutor.)


Special Needs	YES <input type="radio"/>	NO <input type="radio"/>	Allergies	YES <input type="radio"/>	NO <input type="radio"/>
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Medical Conditions:

Where Did You Hear About Us:		Child's Current School:	
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## REGISTRATION FEE £50

PAYMENT METHOD	Card <input type="radio"/>	Cash <input type="radio"/>	BACs <input type="radio"/>	Cheque <input type="radio"/>
Name on Card:				Card Type:
Card Number:				
Valid From:		Expiry:		3 Digits (CVV):

Cheques payable to **Music House for Children**. To pay by credit/debit card fill in details above. Please note we do not accept AMEX.  
Bank Transfer - Please use your child's name for reference. **Account Number: 52204966 | Sort Code: 40-51-62**

## TERMS & CONDITIONS

**Must be Completed:** Please make sure all sections marked with \* are completed and correct, without this information we are unable to process your registration form.

**Registration Fee:** The one off £50 registration fee (where appropriate) to Music House for Children (MHFC) covers the cost of recruitment, interviewing and reference checking. This includes Music House for Children's complimentary concerts, and musical opportunities for all pupils. On-going musical activities are provided throughout the year, in addition to continuing support in all lessons.

**Payment:** 12 lessons are given in the Winter term and 10 lessons in the Spring/Summer term unless the total is pre-arranged by the client and tutor, and confirmed by the school. Invoices are sent or emailed prior to the start of term or a music event. All payment is made directly to The Music House for Children and must be made within 14 days of invoice to ensure continuation of music lessons. Late payment may result in tuition being postponed or terminated.

**Term Dates:** Lesson start/end dates are the responsibility of the tutor and client. Please call the office for advice.

**Cancellation/Notice to terminate lessons:** 24 hours' notice must be given to your tutor if you wish to cancel a lesson. Lessons must be paid for if less than 24 hours' notice is given. Cancelled lessons must be re-scheduled where possible during term time and school holidays. One full term's notice must be given in writing or via email to MHFC if you wish to discontinue music lessons with MHFC tutors. Cancellations without notice will incur a £50.00 cancellation fee.

**Non-Competition:** Our tutors are contracted to MHFC. For a period of six months after the termination of this agreement clients shall not solicit or seek business from any tutor contracted through the MHFC. If a situation (or case) arises in which a tutor or client deliberately takes business away from the MHFC for personal gain it will result in loss of work and earnings for the tutor.

**Replacement Tutor:** As registered freelancers, our professional tutors may receive performance opportunities that are beyond our control. If they have to leave, MHFC will replace your tutor with as much notice as possible, and with the very best replacement possible.

**Quality Assurance:** MHFC makes every effort to keep in touch with pupils' progress. Tutors are responsible for maintaining their pupils' progress, and should be encouraged by families wherever possible.

**Health & Safety:** There must be at least one parent/ carer on the premises throughout all sessions. Please make MHFC aware of any medical conditions or special needs that pupils may have when filling out your registration form.

## I AGREE TO THE MUSIC HOUSE TERMS & CONDITIONS

Signed:

Print Name:

Date:

## OFFICE USE ONLY

Potential Tutor(s)				
Placed Tutor(s)				
First Lesson Date			Number of Lessons	
Day of Lesson(s)		Time	Duration	
Courtesy Call Date		Feedback		